

Father Muller Homoeopathic Medical College & Hospital

(A Unit of Father Muller Charitable Institutions)

University Road, Deralakatte

Mangalore-575018



ANNUAL QUALITY ASSURANCE REPORT

2014-2015



FATHER MULLER
HOMOEOPATHIC MEDICAL COLLEGE & HOSPITAL
DERALAKATTE, MANGALORE 575 018

The Annual Quality Assurance Report (AQAR) of the IQAC
From 11-12-2015 to 10-12-2015

Part – A

1. Details of the Institution

1.1 Name of the Institution

Father Muller Homoeopathic Medical College

1.2 Address Line 1

University Road

Address Line 2

Deralakatte

City/Town

Mangalore

State

Karnataka

Pin Code

575018

Institution e-mail address

mullerhmc@yahoo.co.in

Contact Nos.

0824 2230

Name of the Head of the Institution:

Dr Shivaprasad K

Tel. No. with STD Code:

0824- 2203905



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Mobile:

93435 61455

Name of the IQAC Co-ordinator:

Dr E S J Prabhu Kiran

Mobile:

9845167098

IQAC e-mail address:

hmcqac@fathermuller.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

KACOGN19096

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/04/A&A/22

1.5 Website address:

www.fathermuller.com

Web-link of the AQAR:

<http://www.fathermuller.com/homeopathiccollege/default.asp>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.12	2014	5 years
2	2 nd Cycle				



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3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

21/5/2014

1.8 AQAR for the year (for example 2010-11)

2014 - 2015

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))
- Not Applicable

- i. AQAR _____ (DD/MM/YYYY)4
ii. AQAR _____ (DD/MM/YYYY)
iii. AQAR _____ (DD/MM/YYYY)
iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☒

Affiliated College: Yes ☒ No ☐

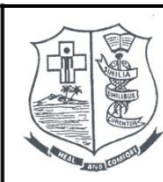
Constituent College: Yes ☐ No ☒

Autonomous college of UGC: Yes ☐ No ☒

Regulatory Agency approved Institution: Yes ☒ No ☐

Type of Institution: Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural Tribal



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Financial Status : Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐
Grant-in-aid + Self Financing ☐
Totally Self-financing ☒

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science ☒ Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Rajiv Gandhi University of
Health Sciences, Karnataka

1.13 Special status conferred by Central/ State Government - Not Applicable

(UGC/CSIR/DST/DBT/ICMR etc)

Autonomy by State/Central Govt. / University ☐

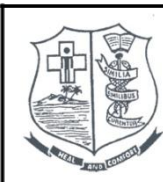
University with Potential for Excellence ☐ UGC-CPE ☐

DST Star Scheme ☐ UGC-CE ☐

UGC-Special Assistance Programme ☐ DST-FIST ☐

UGC-Innovative PG programmes ☐ Any other (Specify)

UGC-COP Programmes ☐



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2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:
No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

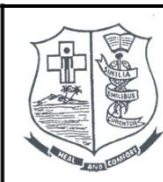
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International ☐ National ☒ State ☐

Institution Level ☒



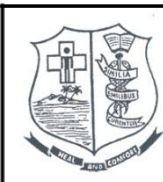
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(ii) Themes

1. Ignite - Live Materia Medica
2. Focus - Nephrology
3. Refresh – Practice management in Homoeopathy
4. Dynacon – Pharmacodynamics integrated
5. Annual National Conference – Research and Techniques in Gynaecological Cancer and Homoeopathic Management

2.14 Significant Activities and contributions made by IQAC

1. Organization of departmental CMEs and Conferences
2. Increasing the community based programmes
3. Upgrading the infrastructure
4. Enhancing the transport facility of the institution
5. Upgrading the play ground
6. Starting Yoga and Naturopathy centre in the hospital



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2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of action	Achievements
<ol style="list-style-type: none">1. To attend to the recommendations of the NAAC peer team<ol style="list-style-type: none">a. To encourage research activities by generating necessary funding and utilizing themb. To improve out-reach programmes with respect to preventive and promotive health care services	<ol style="list-style-type: none">1. Work done on the recommendations of the NAAC peer team<ol style="list-style-type: none">a. 5 research projects are being carried out by the faculty. 7 research proposals were sent to the RGUHS for funding during the year 2015b. Community involvement<ol style="list-style-type: none">1. The students were actively involved in educating the public2. Days of health importance such as World Homoeopathy Day, Anti-Tobacco and Anti-Tuberculosis day were observed with active community



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<p>c. To promote consultancies by the faculty within and outside the state</p> <p>d. To strengthen the community medicine department by recruiting additional staff (MSW) for providing necessary services.</p> <p>e. To improve IPD occupancy by adopting necessary strategies</p>	<p>participation.</p> <p>3. Organised health awareness programmes</p> <p>4. Organised medical camps in interior villages</p> <p>5. Have taken part in the initiatives of the department of AYUSH to popularises the alternatives systems of medicine by participating in the AYUSH Utsav and AYUSH Habba</p> <p>c. The faculty are encouraged to start consultancy services in their specialities.</p> <p>d. MSW staff is appointed</p> <p>e. MOUs are worked with old age homes and orphanages to provide treatment in IPD with the help auxillary aids such as</p>
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<p>f. To incorporate auxillary aids in Homoeopathic treatment as described in 'Organon of Medicine'.</p> <p>2. To introduce work based incentive for the faculty to enhance the quality of work and sense of responsibility.</p> <p>3. To build new hostel building to meet the requirement due to the increase in the number of admissions from 75 – 100</p> <p>4. Improve the play ground to facilitate sports activities among the stake holders.</p> <p>5. Take measures to increase the number of patients in OPD</p>	<p>Physiotherapy, Massage therapy...etc at free of cost including free hospital facilities Necessary investigations are done at free of cost.</p> <p>f. A Yoga and Massage centre has started in the hospital</p> <p>2. Work based incentives were introduced from April 2015 Incentives are also given for the research projects and the publishing of the articles in journals.</p> <p>3. Work on the construction of the new hostel building has begun during the year. The hostel room facilities were upgraded</p> <p>4. The play ground was expanded and levelled. Usage of the ground by the stakeholders has increased.</p> <p>5. Medical camps were organized. Free medical treatment including Physiotherapy was offered to the</p>
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6. To achieve standardised teaching practices	poor. 6. Faculty were given training in teaching methodology by conducting refresher courses
7. Improve the transport facility for the college and the hospital	7. Transport facility improved with the addition of a new bus
8. Upgrade the hostel facilities	8. The interior of the rooms in the hostel were fitted with plywood doors and shelves
9. Laundry and Sterilization facility	9. An automated laundry and autoclave facility for sterilization was made functional during the year

** Attach the Academic Calendar of the year as Annexure. – ANNEXURE -I*

2.15 Whether the AQAR was placed in statutory body Yes ☒ No

Management

☐

Syndicate

☐

Any other body

☐

Provide the details of the action taken

1. The AQAR was placed before the managing committee of the institution.
2. As a part of the post accreditation activity the management agreed in principle to the suggestions made by NAAC inspection committee and worked towards implementing them
3. Special interest is taken to enhance the effective performance of extension centres and urban and rural health centres. Faculties have been giving regular feedback from these centres and significant improvement is seen in the providing quality health care at these centres and use of the same for UG and PG training
4. Management has taken special interest to see that the campus is eco friendly. 550 fruit yielding tress/plants have been planted.
5. The Herbal garden of the institute is upgraded this year with the addition of 36 medicinal plants



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Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	7	-	7	-
UG	1	-	1	-
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				

Interdisciplinary	-	-	-	-
Innovative	-		-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

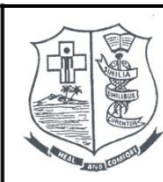
Pattern	Number of programmes
Semester	-
Trimester	-
Annual	8

1.3 Feedback from stakeholders* (**On all aspects**)

Alumni ☒ Parents ☒ Employers ☐ Students ☒

Mode of feedback:

Online Manual ☒ Co-operating schools (for PEI)



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****Please provide an analysis of the feedback in the Annexure – ANNEXURE –II***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes.

The Central council of Homoeopathy (CCH) has recommended new syllabus for the BHMS course. The board of studies of the Rajiv Gandhi University of Health Sciences (RGUHS) has planned a series of workshops for redesigning the university curriculum for the course.

The college has organized work shop on curriculum redesigning organized by the RGUHS in the subjects of Obstetrics and Gynaecology, Surgery and Forensic Medicine and Toxicology.

The faculty have attended the workshops in Anatomy, Physiology, Pharmacy, Pathology, Community Medicine, Medicine, Organon of medicine, Materia Medica, and Repertory organized by the university at Belgaum, Gulbarga and Dharwad.

Work shop on Curriculum redesigning

Date: 27th & 28th September

Subject: Anatomy, Physiology and Pharmacy

Venue: Bharatesh Homoeopathic Medical College, Belgaum

Participants: Dr E S J Prabhu Kiran, Dr Ancy Abraham, Dr Deena Monteiro, Dr Jolly Dmello, Dr Pravas Pal, Dr Joseph Thomas, Dr Vivek Shakthidharan and Dr Prennie vidiera

Date: 5th & 6th 2016

Subject: Materia medica, Organon of Medicine and Repertory

Venue: HKE society's Homoeopathic Medical College, Gulbarga

Participants: Dr Shivaprasad, Dr Roshan Pinto, Dr Jacintha Monteiro, Dr Ranjan Britto and Dr Sajjan K R, Dr Srinath Rao, Dr Amitha Baliga, Dr Blany Lobo, Dr Mini I V, Dr Rita Chakraborty, Dr Anitha Lobo, Dr Kurian PJ and Dr Revan B L

Date: 2nd & 3rd November

Subject: Pathology, Community Medicine and Medicine

Venue: B D Jatti's Homoeopathic Medical College, Dharwad

Participants: Dr Sheena Salin, Dr Deepa Pais, Dr Rajachandra and Dr Anjali Fernandes

Date: 28th & 29th October 2016

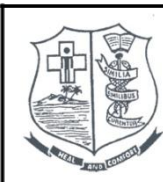
Subject: Surgery, Obstetrics and Gynaecology

Venue: Fr Muller Homoeopathic Medical College, Mangalore

Participants: Dr Vilma D'souza, Dr Shalini Mondal, Dr P Chakraborty, Dr John Paul,

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yoga and Massage centre was inaugurated in the hospital



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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
44	20	7	17	

2.2 No. of permanent faculty with Ph.D. - Nil

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

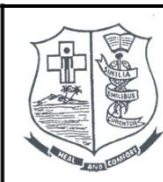
Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
4		1							

2.4 No. of Guest and Visiting faculty and Temporary faculty

12	5	-
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	-
Presented	-	4	
Resource Persons	-	3	-



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2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Manual of illustrative anatomy for practice of drawing in anatomy
2. Maintaining a record book for class test to track the progress of the student
3. Early exposure to clinical training through IPD posting in Clinical physiology
4. Survey on health related issues in the local community
5. Participatory health awareness programmes with public such as health quiz, street plays, cleaning campaign.
6. Mock court procedure
7. Magazine clip record in forensic medicine
8. Kannada language practice sessions
9. Drug caricature in material medica
10. Question pool in homoeopathic pharmacy

2.7 Total No. of actual teaching days during this academic year

265

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Member of Board of Study

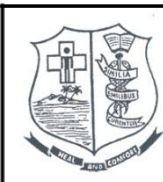
5

Faculty

2

Curriculum development workshop

44



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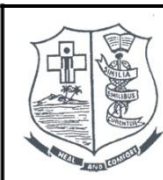
2.10 Average percentage of attendance of students – 96%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
I BHMS	74	-	38	55	-	93.2
II BHMS	67	-	30	69	-	98.5
III BHMS	73	-	11	89	-	100
IV BHMS	61	-	12	49	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Mid-term audit was done to monitor and evaluate the teaching programme.
- The formative assessment is done in a systematic manner with two sessional examinations in the current academic year. Co curricular activities include annual sports day and cultural fest were guided and monitored by the cultural and sports coordinator
- College council meets once a month and decides on the academic plan



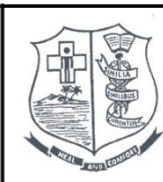
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2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	10
UGC – Faculty Improvement Programme	-
HRD programmes	29
Orientation programmes	4
Faculty exchange programme	-
Staff training conducted by the university	4
Staff training conducted by other institutions	4
Workshops/Seminar/CME programmes	42
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	25	-	6	-
Technical Staff	16	-	-	-



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Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC promotes faculty members to undertake research projects and publish articles in peer reviewed journals

Refresher workshops are conducted for the research work

Additional incentives are given for publication of articles, presentation of scientific papers in conferences and undertaking research projects.

The faculty are given support in terms of TA and DA for attending seminars and conferences.

Special leaves are sanctioned for course work, conferences and seminars.

3.2 Details regarding major projects

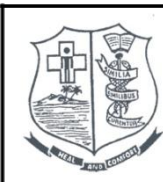
	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	1	1
Outlay in Rs. Lakhs			Rs 20,71,086.45	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	4	6	11
Outlay in Rs. Lakhs			Rs 4,28,500	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	-	-
Non-Peer Review Journals	-	20	-
e-Journals	1	-	-
Conference proceedings	14	-	-



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3.5 Details on Impact factor of publications: **Not applicable/Not available**

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2011-2016	BRNS	Rs 17,79,520	Rs 17,79,520
Minor Projects	2011-2016	RGUHS	Rs 50,000	Rs 25,000
Interdisciplinary Projects	2014	FMCI	Rs 2,19,500	Rs 1,08,000
Industry sponsored				
Projects sponsored by the University/ College	2014	FMCI RGUHS	Rs 6,72,866	Rs 5,36,366
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN Chapters in Edited Books
ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

Grant of Rs 20,000/-
RGUHS for Dynacon –
2015 organised by Dept of
Homoeopathic Pharmacy



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3.10 Revenue generated through consultancy

Rs. 170370

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		4			1
Sponsoring agencies		RGUHS (Dynacon - 2015)			

3.12 No. of faculty served as experts, chairpersons or resource persons

14

3.13 No. of collaborations:

International

Nil

National

1

Any other

3.14 No. of linkages created during this year

1

3.15 Total budget for research for current year in lakhs: 20 lakhs

From funding agency

-

From Management of University/College

Total

Rs 18,29,520

Rs6,70,066

3.16 No. of patents received this year **Nil**

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College

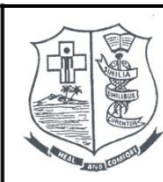
3.18 No. of faculty from the Institution

Nil

who are Ph. D. Guides

and students registered under them

Nil



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3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events: 90

University level

State level

National level

International level

3.22 No. of students participated in NCC events: **NIL**

University level

State level

National level

International level

3.23 No. of Awards won in NSS:

NIL

University level

State level

National level

International level

3.24 No. of Awards won in NCC:

NIL

University level

State level

National level

International level

3.25 No. of Extension activities organized

University forum

1

College forum

2

NCC

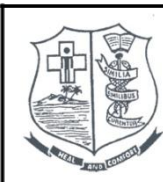
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NSS

4

Any other

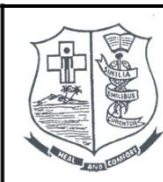
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3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Anti tobacco campaign in the village of Deralakatte
- Malnutrition awareness and prevention programme in schools in Deralakatte
- Save the girl child in association with social organisations
- Women's health awareness campaign
- No plastic policy
- Use of solar energy
- Water harvesting and recycling
- Go green campaign



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Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

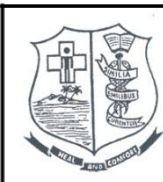
Facilities	Existing	Newly created	Source of Fund	Total
Campus area (in acres)	36.5	-		
Class rooms	7	-		
Laboratories	9	-		
Seminar Halls	3			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	5	-		
Value of the equipment purchased during the year (Rs. in lakhs)	45 lakhs		FMCI	
Others (Yoga Hall, Naturopathy massage centre, Central stores)		4	FMCI	

4.2 Computerization of administration and library

Management Information System made fully operational

CCTV installation

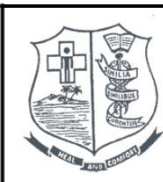
OPEC for library



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4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7428	Rs 20,70,880.93	45	Rs. 26,292.90	7473	Rs 20,97,173.83
Reference Books	483		-		483	
e-Books	3403	-	-	--	3403	-
Journals	83 (Print)	Rs 13,55,691.70	Same Journals	4,23,339.54	83	17,79,031.24
e-Journals	266	-	77	-	343	-
Digital Database	HELINET	3,57,500.00		32,500		Rs 3,90,000.00
	HOMPATH SOFTWARE	30,000.00	-	-	-	Rs 30,000.00
			-		-	
CD & Video	32	-				
Others (specify)	Easy lib (Library software)	Rs 59,000		Rs 12,132 (AMC)		Rs 71,132
	Reprography (B&W)		No of copies- 3,36,451	Rs 1,27,851.38	3,36,451	Rs 1,27,851.38
	Scanner		No of copies- 201	Rs 603	201	Rs 603
	Newspapers	4	11689	4	11689	Rs 23,378
	Binding (Books & Journals)				85	Rs 9,200



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	Bound Volumes	611	---	65	---	Rs 676
--	---------------	-----	-----	----	-----	--------

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	65	-	-	-	-	3	-	-
Added	6	-	Internet speed increased to 4 Mbps	-	-	1	-	1
Total	72	-	-	-	-	4	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

Up-gradation (Networking, e-Governance etc.)

Computer and internet access is provided to each of the departments.

Up-gradation of the speed of internet access

Up-gradation of soft wares

Refresher programme on the use of MIS

4.6 Amount spent on maintenance in lakhs:

i) ICT

Rs 1,20,000/-



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ii) Campus Infrastructure and facilities

Rs 2,474,063/-

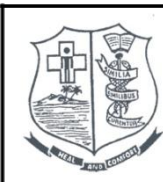
iii) Equipments

Rs 3204532/-

iv) Others

Rs 2983856/-

Total : Rs 8,782,451.00



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Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Monetary support is provided to the students to participate in curricular and extra-curricular activities

Student council is made functional and is made to organise programmes in the college enhancing the leadership qualities

House wise system is made for the students to promote team spirit and leadership quality

Dress code and punctuality is ensured to inculcate self discipline

Students are exposed to different clinical skills and emergency skills.

Campus selection by Homoeopathic hospitals/health care institutes

The management has supported the deserving students in the form of providing free hostel accommodation

The college recognises the meritorious students for their academic achievements at the university level

In the form of cash awards and medals during the graduation day

5.2 Efforts made by the institution for tracking the progression

Mentor/Coordinator system to look in to the overall progression of the student

Regular feed back by the departments.

Remedial classes and tutorials for slow learners.

Marks are uploaded in the MIS for easy access to all the stake holders of the college.

The progress of the students is discussed at the PTS meeting with the parents and remedial measures are suggested

Eminent alumni interact with students and motivate the students on occasions such as World Homoeopathy Day



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5.3 (a) Total Number of students

UG	PG	Ph. D.	Interns
424	63		69

(b) No. of students outside the state

441

(c) No. of international students - Nil

-

No	%
130	23.3

Men

No	%
426	76.6

Women

Last Year						This Year					
General	S C	S T	OBC	Physically Challenged	Total	General	S C	S T	OBC	Physically Challenged	Total
UG -92	2	1	3	-	98	92	2	1	5	-	100
PG											

Demand ratio 3.5:1

Drop out % 0

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The students are given orientation regarding the competitive examinations for Post graduation and for public service commission examinations

The faculty are renowned for their coaching for competitive examinations conducted by the state agencies. They are invited to give lectures as a part of preparation for the competitive examinations.

They also have contributed to the publication of books by homoeopathic associations for competitive examinations

No. of students beneficiaries

Apprx. 125

5.5 No. of students qualified in these examinations

NET

SET/SLET

GATE

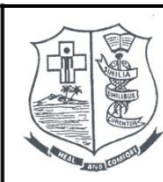
CAT

IAS/IPS etc

State PSC

UPSC

(MD Hom)



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5.6 Details of student counselling and career guidance

Campus placement interviews are organized

Information regarding the career opportunities is given to the students

Awareness regarding the new career opportunities is given to the students

No. of students benefitted

10

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	57	10	35

5.8 Details of gender sensitization programmes

The women guidance cell organizes awareness programme regarding the women's health on the occasion of world health day.

Awareness against the exploitation and harassment of women on the occasion of women's day

A picnic is conducted for the Non-teaching staff by the women guidance cell to promote equality and for sensitization against gender discrimination

Street plays and talks on women empowerment are carried out to create awareness of the role and rights of women in the society

5.9 Students Activities

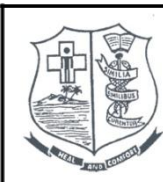
5.9.1 No. of students participated in Sports, Games and other events

State/ University level

19

National level

International level



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No. of students participated in cultural events

State/ University level

25

National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level

17

National level

International level

Cultural: State/ University level

7

National level

-

International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	3	Rs 1,00,000
Financial support from government	6	Rs. 3,35,300
Financial support from other sources	2	Rs. 17,180
Number of students who received International/ National recognitions	3	Rs. 70,000

5.11 Student organised / initiatives: Prerana / AYUSH-Habba / AYUSH-Utsava

Fairs : State/ University level

National level

International level

Exhibition: State/ University level

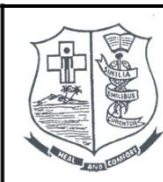
National level

International level

5.12 No. of social initiatives undertaken by the students

5

5.13 Major grievances of students (if any) redressed: Nil



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Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision Statement

To heal and comfort the suffering humanity with compassion and respect and to be recognized as a global leader in Homoeopathic Medical Education and Research.

Mission Statement

- To be a centre of excellence in Homoeopathic Medical Education and Research.
- To be progressive in providing holistic health care services to all.
- As a charitable institution, to be a pioneer in reaching out to the underprivileged
- To be a pioneer in providing quality patient care and best medical education, responsive to society's needs through Homoeopathy.
- To inculcate moral values in the students to guide them in the service of the suffering humanity.

6.2 Does the Institution has a management Information System - YES

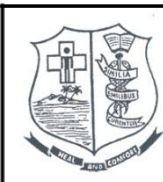
6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Feedback from the students, staff and alumni
- Time bound teaching programme and lecture schedule
- Up gradation of teaching methods through refresh course and CME

6.3.2 Teaching and Learning

- Lesson plan by the faculty
- Regular feedback from the learners
- Objective formative and summative evaluation



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6.3.3 Examination and Evaluation

- Systematic examination procedure
- Learner centric evaluation schedule
- Model and remedial examinations
- Objective evaluation and timely declaration of result

6.3.4 Research and Development

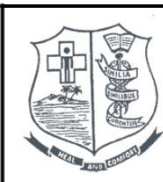
- Financial support to the research activities through research fund
- Incentives for publication of articles, presentation of scientific papers in workshops, seminars and conferences
- Sanctioning of leave and provision of TA and DA for the faculty attending/presenting workshops, seminars and conferences

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Open access system
- CCTV surveillance to inculcate self discipline
- Updating of the educational resources in the library
- Updating of the books, e-books and journals in the library
- Upgrading the infrastructure facility

6.3.6 Human Resource Management

- Systematic organizational structure
- Performance based incentives
- Recognition of the achievements
- Motivational workshops and recreational activities for teaching and non-teaching staff



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6.3.7 Faculty and Staff recruitment

- Merit based recruitment policy
- Adequate and qualified staff in various departments
- Career advancement opportunities

6.3.8 Industry Interaction / Collaboration

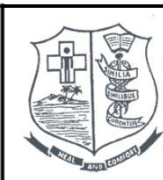
- Homoeopathic Speciality establishments have conducted campus interview
- Conduction of workshops, seminars and CME programmes in association with Homoeopathic organizations.

6.3.9 Admission of Students

- Transparent admission process
- Merit based selection
- Institutional entrance test and counselling for the management quota
- Compliance with the seat matrix approved by the Examinations authority to ensure opportunities for all the sections of the community

6.4 Welfare schemes for

Teaching	Employees provident fund Health and medical benefits
Non teaching	E S I scheme/Loan facilities/Cash gift from the institution/Gratuity.
Students	Health benefits/Medical insurance



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6.5 Total corpus fund generated

Rs 45 lakhs

6.6 Whether annual financial audit has been done.

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes		Yes	
Administrative	Yes		Yes	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes

☒

No

☐

For PG Programmes Yes

☒

No

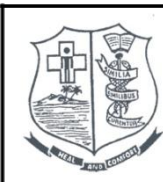
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6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable



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6.11 Activities and support from the Alumni Association

- Regular publication of Mullerian quarterly bulletin
- Conduct of alumni meets
- Donations to the institution in the form of educational material
- Visit to the alma mater by silver jubilee and decennial batches

6.12 Activities and support from the Parent – Teacher Association

- Regular Parent, teachers association meeting
- Feed back on curriculum, teaching-learning programme, infrastructure and student support and progression
- Active role in the seminars, workshops and conferences organized by the institution

6.13 Development programmes for support staff

- Refresher course and workshops and CME
- Encouragement, logistic support and incentives for up-gradation and research activities
- Sponsored training opportunities
- Timely promotional opportunities
- Gifts and monetary advances at the time of festivities
- Encashment of accrued privilege leave every 2 years
- Loan facility for the non-teaching staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Water harvesting
- Solar energy for water heating
- Vermiculture
- Effective use of water after sewage treatment
- No plastic policy
- Save electricity campaign



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Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **Work based incentives:**
 - Work based incentives are given as a percentage of the basic pay for the teaching faculty
 - The incentive points are credited separately for the Pre,Para clinical and clinical staff
 - Pre and Para clinical staff are given consolidated points
 - Clinical staff are given points for patients seen in OPD/IPD and classes taken by them
 - The incentive scheme has given recognition to the work done.
 - It has given encouragement and motivation for better performance
 - The incentive scheme has ensured punctuality and discipline in the teaching faculty
- **Recreational picnics for the faculty and non-teaching staff:**
 - Picnics are sponsored by the management for the teaching faculty and also the non-teaching faculty
 - The picnics provide an opportunity to know each other better
 - They foster team spirit and unity among the members
 - Also gives an opportunity to know the talents of some of the staff.
- **Orientation at the beginning of each academic year:**
 - Each academic year starts with a prayer service
 - The students are addressed by the Vice-Principal, Principal and the Administrator.
 - They are briefed about the planning of the academic year including the extra and co-curricular activities
 - Reorientation is also given regarding the rules and regulations of the institution
 - They are also motivated to take up the tasks of the academic year ahead in a positive frame of mind
 - Prayer service is followed by an orientation programme on the method of clinical training followed in the institution
 - The orientation helps the students to identify their strengths and weakness and guides them to focus on the tasks ahead



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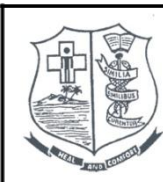
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- **Observing Birthday of Founder of Homoeopathy as the World Homoeopathy Day:**

- 10th of April each year is observed as World Homoeopathy Day
- It is observed with an objective to rededicate to the role defined each of the stake holders the students and the teachers
- Academic activities are conducted by the institution such as paper presentation competition, Poster making competition and Medical quiz among other to give opportunity for the students to exhibit their talents and to identify and recognise their achievements
- The meritorious students are awarded scholarships sponsored by private entrepreneurs on the occasion
- Awareness talks on Homoeopathy and medical camps are organized during the week to create and enhance awareness about Homoeopathy in the community
- An eminent Alumnus is invited to give an oration to the students to motivate the students and in turn is for their achievements.

- **Prerana:**

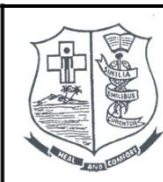
- Prerana is an annual an intercollegiate cultural and literary competition organized for the pre-university course (PUC) students.
- The participants include the PU students from the districts of Dakshina Kannada and Udupi take part in the competition.
- It helps to recognize various talents in the students and gives encourages them.
- It also tries highlighting importance of the extracurricular activities and their role in overall growth of a student.
- Prerana competition is organized by the cultural committee of the college and the student council competitions are conducted in different categories such as dancing, singing, debate, essay writing and quiz.
- The participants are given free refreshments during the course of the event. Reputed experts in the respective fields are selected as judges for the events.
- This gives an early exposure to the students who are studying PUC and are prospective Homoeopathy doctors.
- The cultural committee and the student council plan the schedule of the events and the conduct of the event.
- Prerana gives an opportunity for exhibit their leadership qualities. It has created awareness about Homoeopathy in general and Fr Muller Homoeopathic Medical College in particular



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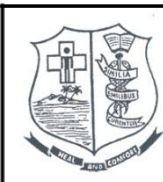
7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Actions taken on the suggestions of the NAAC peer team
 - a. Measures taken to encourage research activities by the faculty and students.
 - 7 research proposals were sent to the RGUHS for funding during the year.
 - PG students have published articles in Homoeopathic journals including publication in an indexed journal
 - Faculty also were encouraged to publish articles in the indexed journals
 - As part of the measures to improve out-reaches programmes the community involvement was seen on the occasion World Homoeopathy Day, Anti-Tobacco and Anti-Tuberculosis day. The students were actively involved in educating the public. The college has organised health awareness programmes. Organised medical camps in interior villages
 - Have taken part in the initiatives of the department of AYUSH to popularises the alternatives systems of medicine by participating in the AYUSH Utsav and AYUSH Habba
 - The faculty are encouraged to start consultancy services in their specialities.
 - MSW staff is appointed to strengthen the community medicine department
 - MOUs are worked with old age homes and orphanages to provide treatment in IPD with the help auxiliary aids such as Physiotherapy, Massage therapy...etc at free of cost including free hospital facilities Necessary. Investigations are done at free of cost.
 - A Yoga and Massage centre has started in the hospital



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2. Work based incentives were introduced from April 2015 Incentives are also given for the research projects and the publishing of the articles in journals.
3. Work on the construction of the new hostel building has begun during the year.
4. The hostel room facilities were upgraded with addition of the wooden shelves in the rooms
5. The play ground was expanded and levelled. Usage of the ground by the stakeholders has increased.
6. Medical camps were organized. Free medical treatment including Physiotherapy was offered to the poor.
7. Faculty were given training in teaching methodology by conducting refresher programmes
8. Transport facility improved with the addition of a new bus



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7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practices of the institution:

1. Clinical Meeting
2. Dissertation during internship

****Provide the details in annexure – ANNEXURE - III***

7.4 Contribution to environmental awareness / protection

- Water harvesting
- Solar energy for water heating
- Vermiculture
- Effective use of water after sewage treatment
- No plastic policy
- Save electricity campaign

7.5 Whether environmental audit was conducted?

Yes



No

☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

NIL



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8. Plans of institution for next year

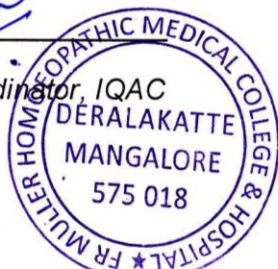
Sl. No.	Activity	Plan of implementation
1.	Enhance the research activity and publications from the stake holder	1. Conduct refresher programmes on the topic 2. Take a review after every quarter 3. Incentives for research work and publications
2.	Observe 2016 as a year of 30 years of academic excellence in Homoeopathy	1. Prepare a logo of 30 years 2. Highlight the achievements at various occasions such as World Homoeopathy Day 3. Conduct an alumni meet on July 14
3.	Ensure that each department conducts a CME/Seminar	1. Allot a month each for the departments to conduct a seminar and a CME
4.	Ensure community participation on days of health importance	1. Conduct <ul style="list-style-type: none"> a. Medical camps b. Health awareness programmes 2. Organize special lectures for the students.
5.	Take measures to increase OPD & IPD statistics	1. Organize medical camps on various specific health issues 2. Identify the target groups and offer special concessions 3. Increase awareness about Homoeopathy in general and FM HMC in particular

Name Dr. E.S.J. Prabhukiran

Name DR SHIVAPRASAD K.

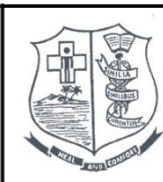
Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC



PRINCIPAL
Father Muller Homoeopathic
Medical College & Hospital
Deralakatte, Mangaluru-575018

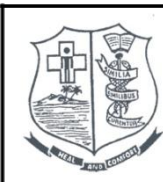
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ANNEXURE I
Academic Calendar – 2015

S.No	Date	Event
1.	15.01.2015	Inauguration of the academic year
2.	15 th – 17 th June 2015	Clinical orientation for III and IV BHMS
3.	16 th – 28 th Feb	I Internal Assessment Examinations for I BHMS
4.	13.03.2015	Institutions Day and Graduation Ceremony
5.	11.03.2015	Women's Day - 2015
6.	09.04.2015	World Homoeopathy Day
7.	30 th April – 19 th May 2015	I Internal Assessment Examinations for III and IV BHMS (regular) and Model Examinations for the II, III and IV BHMS
8.	7 th July – 4 th Aug 2015	RGUHS BHMS Degree Examinations
9.	27 th June – 16 th July 2015	II Internal Assessment Examinations for I BHMS and I internal Assessment Examinations for II BHMS
10.	24 th & 25 th August 2015	Parent, Teacher and Students Meeting
11.	24 th Aug – 8 th Sep 2015	Mid-Term Vacation
12.	7 th & 8 th August 2015	Prerana – 2015
13.	19.09.2015	Teacher's Day Celebration
14.	17 th – 21 st August 2015	Cultural Fest – 2015
15.	03.10.2015	Sports Day – 2015
16.	10 th & 11 th Oct 2015	Annual Conference – 2015
17.	17.10.2015	Farewell – 2015
18.	31.10.2015	Annual College Magazine - Pioneer release
19.	2 nd Nov onwards	Model examination for I, II, III and IV BHMS (Regular) and I internal assessment for II and III BHMS (Supple)
20.	12.12.2015	Christmas Celebration



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ANNEXURE II

Analysis of the Feedback Evaluation of Teachers - 2015

First year BHMS

Total number of students evaluated : 74 (Q.no 5,7 & 8 by 73)

Ratings by the students:

SI No	Parameters	Not satisfactory	Satisfactory	Good	Very Good	Excellent
1	Explanation given about the relevance of the subject/ topic	0	0	1 (1.35%)	23 (31.08%)	50 (67.57%)
2	Interaction during sessions (Encouragement given to ask question and clarification of doubts)	0	3 (4.05%)	6 (8.12%)	35 (47.29%)	30 (40.54%)
3	Does the teacher generate Interest level, Enthusiasm and Motivation by giving Practical Examples	1 (1.35%)	1 (1.35%)	13 (17.57%)	30 (40.54%)	29 (39.19%)
4	Punctuality of sessions and Time Management	0	0	2 (2.70%)	17 (22.97%)	55 (74.32%)
5	Knowledgeable / Analytical	0	1 (1.37%)	4 (5.48%)	20 (27.39%)	48 (65.75%)
6	Accessibility/Availability for clearing doubts outside the class room.	2 (2.70%)	1 (1.35%)	3 (4.05%)	27 (36.49%)	41 (55.40%)
7	Distraction / Disturbance during the class ***	Constantly	Frequently	Occasionally	Very rarely	Never
		0	0	1 (1.37%)	12 (16.44%)	60 (82.19%)
8	Overall effectiveness	0	0	2 (2.74%)	25 (34.25%)	46 (63.01%)



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Analysis of the Feedback Evaluation of Teachers - 2015

Second year BHMS

Total number of students evaluated : 66

1. Explanation given about the relevance of the subject/ topic

Value Label	Value	Frequency	Percent	Valid Percent	Cum Percent
Satisfactory	2	1	1.52	1.52	1.52
Good	3	4	6.06	6.06	7.58
Very Good	4	29	43.94	43.94	51.52
Excellent	5	32	48.48	48.48	100.00
Total		66	100.0	100.0	

2. Interaction during sessions (Encouragement given to ask question and clarification of doubts)

Value Label	Value	Frequency	Percent	Valid Percent	Cum Percent
Satisfactory	2	1	1.52	1.52	1.52
Good	3	5	7.58	7.58	9.09
Very good	4	28	42.42	42.42	51.52
Excellent	5	32	48.48	48.48	100.00
Total		66	100.0	100.0	

3. Does the teacher generate Interest level, Enthusiasm and Motivation by giving Practical Examples

Value Label	Value	Frequency	Percent	Valid Percent	Cum Percent
Not Satisfactory	1	1	1.52	1.52	1.52
Satisfactory	2	1	1.52	1.52	3.03
good	3	4	6.06	6.06	9.09
Very Good	4	22	33.33	33.33	42.42
Excellent	5	38	57.58	57.58	100.00
Total		66	100.0	100.0	

4. Punctuality of sessions and Time Management

Value Label	Value	Frequency	Percent	Valid Percent	Cum Percent
Good	3	8	12.12	12.12	12.12
Very Good	4	31	46.97	46.97	59.09
Excellent	5	27	40.91	40.91	100.00
Total		66	100.0	100.0	



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5. Knowledgeable / Analytical

Value Label	Value	Frequency	Percent	Valid Percent	Cum Percent
good	3	4	6.06	6.06	6.06
Very Good	4	36	54.55	54.55	60.61
Excellent	5	26	39.39	39.39	100.00
Total		66	100.0	100.0	

6. Accessibility/Availability for clearing doubts outside the class room

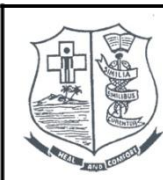
Value Label	Value	Frequency	Percent	Valid Percent	Cum Percent
Satisfactory	2	1	1.52	1.52	1.52
Good	3	8	12.12	12.12	13.64
Very good	4	34	51.52	51.52	65.15
Excellent	5	23	34.85	34.85	100.00
Total		66	100.0	100.0	

7. Distraction / Disturbance during the class

Value Label	Value	Frequency	Percent	Valid Percent	Cum Percent
Occasionally	3	10	15.15	15.15	15.15
Very rarely	4	28	42.42	42.42	57.58
Never	5	28	42.42	42.42	100.00
Total		66	100.0	100.0	

8. Overall effectiveness

Value Label	Value	Frequency	Percent	Valid Percent	Cum Percent
Satisfactory	2	1	1.52	1.52	1.52
Good	3	2	3.03	3.03	4.55
Very Good	4	32	48.48	48.48	53.03
Excellent	5	31	46.97	46.97	100.00
Total		66	100.0	100.0	



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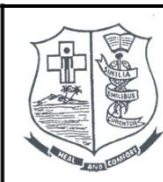
Analysis of the Feedback Evaluation of Teachers - 2015

Third year BHMS

Total number of students evaluated : 67 (Q.no 6 & 7 by 66)

Ratings by the students:

SI No	Parameters	Not satisfactory	Satisfactory	Good	Very Good	Excellent
1.	Explanation given about the relevance of the subject/ topic	0	0	2 (2.99%)	33 (49.25%)	32 (47.76%)
2.	Interaction during sessions (Encouragement given to ask question and clarification of doubts)	0	0	3 (4.48%)	33 (49.25%)	31 (46.27%)
3.	Does the teacher generate Interest level, Enthusiasm and Motivation by giving Practical Examples	0	0	4 (5.97%)	32 (47.76%)	31 (46.27%)
4.	Punctuality of sessions and Time Management	0	0	2 (2.99%)	28 (41.79%)	37 (55.22%)
5.	Knowledgeable / Analytical	0	0	1 (1.49%)	33 (49.25%)	33 (49.25%)
6.	Accessibility/Availability for clearing doubts outside the class room.	0	1 (1.52%)	6 (9.09%)	35 (53.03%)	24 (36.36%)
7. *	Distraction / Disturbance during the class ***	Constantly	Frequently	Occasionally	Very rarely	Never
		0	0	6 (9.09%)	25 (37.88%)	35 (53.03%)
8.	Overall effectiveness	0	0	3 (4.48%)	33 (49.25%)	31 (46.27%)



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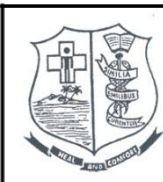
Analysis of the Feedback Evaluation of Teachers - 2015

Fourth year BHMS

Total number of students evaluated : 66 (Q.No 5 by 65)

Ratings by the students:

SI No	Parameters	Not satisfactory	Satisfactory	Good	Very Good	Excellent
1.	Explanation given about the relevance of the subject/ topic	0	0	6 (9.09%)	20 (30.30%)	40 (60.61 %)
2.	Interaction during sessions (Encouragement given to ask question and clarification of doubts)	0	1 (1.52%)	3 (4.55%)	25 (37.88%)	37 (56.06%)_
3.	Does the teacher generate Interest level, Enthusiasm and Motivation by giving Practical Examples	1 (1.52%)	1 (1.52%)	4 (6.06%)	25 (37.88%)	35 (53.03%)
4.	Punctuality of sessions and Time Management	0	1 (1.52%)	1 (1.52%)	18 (27.27%)	46 (69.69%)
5.	Knowledgeable / Analytical	0	1 (1.54%)	2 (3.08%)	18 (27.69%)	44 (67.69%)
6.	Accessibility/Availability for clearing doubts outside the class room.	0	0	2 (3.03%)	21 (31.82%)	43 (65.15%)
7. *	Distraction / Disturbance during the class ***	Constantly	Frequently	Occasionally	Very rarely	Never
		0	4 (6.06%)	8 (12.12%)	37 (56.06%)	17 (25.76%)
8.	Overall effectiveness	0	0	2 (3.03%)	31 (46.97%)	33 (50%)



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Best Practice - 1

Title: Dissertation

Context and Initiation:

The dissertation is a unique practice conducted at Father Muller Homoeopathic Medical College as a part of partial fulfilment of one year compulsory rotatory internship programme.

The routine internship programmes offered by the homoeopathic medical colleges in India did not provide an opportunity for the learners to apply the knowledge they gained during the course of their study and did not have any opportunity to gain an inclination towards the research.

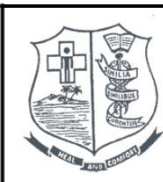
Father Muller Homoeopathic Medical College has initiated an innovative practice publishing of a compulsory dissertation as a part of partial fulfilment of the internship programme to evaluate, analyze and document the work done by the internee during the course of internship.

Objectives:

1. To aid the intern to evolve as a complete physician who is competent in the functioning area of patient care
2. To provide an opportunity for the internee to pursue an in depth study on a clinical condition relevant to the health care needs of the society
3. To inculcate through 'action learning' the fundamental qualities and attitude that are essential to function as physician with research oriented mind set.

Practice (Dissertation):

1. **Allotment of the guides:** Guide should preferably have a post graduated degree or should have a teaching and clinical experience of minimum 4 years.
2. **Selection of the Topic:** The Identifying the area for study and topic of study by the intern is done in consultation with the allotted guides. Evidence based clinical topics are chosen for study. The topics selected are from the cases studied by the internee.
3. **Process of dissertation:** The process begins by defining the need of the study and the objectives. This is followed by a comprehensive review of literature detailed bibliography. The cases of study selected from the out patient department, in patient department and village health care centres of Father Muller Homoeopathic Medical College. Each case is processed in the Standardized Case Record (SCR), Case Concept Form (CCF), Case Concept



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Exposition (CCE) and Standardized Paper in Homoeopathic Prescription (SPHP). A minimum of 30 cases are selected for statistical evaluation or 5 cases are taken for detailed study.

4. **Conclusion and Submission:** The study concludes with formulating the findings of the study mentioning the limitations if any. The dissertation is evaluated and approved by the guide and is submitted to the college in the form of a hard bound book consisting of 80 – 120 pages, with white outer cover mentioning topic of the study. The typing is done with double space with size 12 Arial / Times New Roman font and printed on one side of the page in executive bond paper. The dissertation is submitted in two copies.

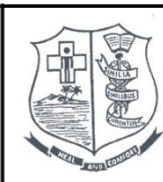
Obstacles faced and Strategies applied:

1. Repetition of topics due to limitation of choice of relevant clinical conditions. Use of peripheral health care centres to include cases with different diagnosis was done as a solution.
2. Low motivation among the interns as well as guides. A detailed scrutiny of the dissertation work by the interneer coordinator and Principal was done to overcome this.
3. As this was a time bound (one year) study a complete and in depth approach was hampered. A minimum 6 months study is allotted to manage this time limitation.

Impact of the practice of Dissertation:

1. Impact on the student:

- a. The dissertation prepares the interneer to take up further study in higher education such as a P G course in Homoeopathy or Ph.d etc
- b. It gives a clue to the learner about the different channels of study
- c. The practice makes the interneer in proper documentation and recording the details of the study material (cases)
- d. The practice also makes understand the obstacles and solutions to overcome them in a research oriented study
- e. The subject knowledge of the interneer improves.
- f. Improvement of the practical skill needed for day to day practice.
- g. It also motivates to inculcate the habit of updating the medical knowledge.
- h. Motivates the learner to serve the society with a better zeal and purpose.



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2. *Impact on the Institution:*

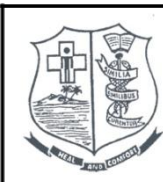
- a. The dissertation provides an opportunity to document various case materials in a scientific manner.
- b. The case material available in the dissertation can be used for similar studies or further research.
- c. The case material can be analyzed, evaluated and used for better study design.
- d. It also helps in improving the quality of the patient care.
- e. It improves the quality of the work done at the institution.

3. *Impact on the Guide:*

- a. The dissertation helps to improve the subject knowledge of the guide.
- b. The experience of the guide can help in outline new study designs.

Resources required:

1. Eligible guides
2. Valid study material.
3. Appropriate library facilities for reference
4. Availability of modern learning tools like internet



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Best Practice - 2

Title: Clinical Meeting

Context and Initiation:

The weekly Clinical meeting is an innovative practice conducted at Father Muller Homoeopathic Medical College by the students of all the academic years starting from the First BHMS onwards.

It is an established practice in medical education to discuss cases away from bedside so that different aspects of a clinical condition can be analyzed and interpreted for the benefit of the patient as well as the student.

The need to upgrade the knowledge among the students and the staff can be fulfilled at clinical meeting session as it provides an opportunity to discuss, evaluate and critically analyze rare cases treated over a period of time.

Objectives:

1. To improve the clinical acumen
2. To develop communication skill
3. To Evaluate, Analyze the cases and Share the knowledge gained thus.
4. To learn different therapeutic approaches.

Practice (Clinical Meeting):

1. The clinical meetings are conducted on weekly basis by the different departments of the college.
2. The team to conduct the clinical meeting includes clinical supervisor, HOD and staff of the department.
3. The staff of the department will supervise the clinical meeting session and the HOD will moderate the session.
4. The clinical supervisor / intern coordinator will attend all the sessions.
5. The intern shall function as guide (Presenter of the Case) presenting suitable cases, mount and conduct clinical discussions. The participants prepare the cases well in advance in consultation with the unit heads / HOD.
6. Cases taken in the OPD or IPD dealing with different clinical conditions.
7. The objective and directives for the clinical meeting session will be set as per the academic curriculum concerned for the particular year of students by the guide in consultation with HOD / Clinical supervisor
8. The case material directives and objectives are distributed among the participants one week in advance. They are asked to work on the cases as per the directives and objectives mentioned and submit the workings to the guide 3 days before the session



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9. The guide will evaluate the workings and give comments on the workings and plan the clinical session accordingly.
10. The plan of the clinical meeting will be finalized in discussion with HOD/ Unit head.
11. Discussion is led by the guide and all participants are encouraged to express their views.
12. Moderator / Supervisor will supervise, intervene and guide the participants to interpret the data given as and when required. They will further clarify the complex aspect of the given case.
13. The participants are required to submit an evaluation report on the clinical meeting session after the meeting is completed.
14. The evaluation report is written on the following format
 - a. Objectives achieved or not with explanation as to how and why.
 - b. Role of Self (participant)
 - c. Role of Guide
 - d. Role of group members
 - e. Role of Supervisor
 - f. Role of Moderator
 - g. Suggestions if any
15. The feedback on each evaluation report is given and circulated among the group members.

Obstacles faced and Strategies applied:

4. Selection of cases
5. Formulating appropriate objectives and directives to the case concerned
6. Technical limitations and difficulties in typing the case material
7. Low motivation of the participants
8. Inadequate preparation on the part of guide

Impact of the practice of Clinical Meeting:

1. Improves the clinical acumen.
2. Improves the communication skill
3. Improves the sharing ability
4. Reduces the blocks in presenting a new concept
5. Improves the confidence in the individuals
6. Motivates the need for further reference on a given topic
7. Helps in personality development

Resources required:

1. Cases material
2. Reference books
3. Typing facility
4. Audio visual aids