

FATHER MULLER MEDICAL COLLEGE, MANGALORE

IQAC MEETING MINUTES

1st December 2018 at 11.00 am at Senate Hall

Agenda:

1. To review the previous meeting.
2. To discuss Plan of Action for 2018-19.
3. Any other related matters.

Members Present:

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| 1. Rev. Fr. Ajith Menezes, Administrator, FMMC. | 7. Dr. Smitha Bhat, Member, IQAC. |
| 2. Rev. Fr. Nelson Pais, Asst. Administrator, FMMC. | 8. Dr. Namratha S., Member, IQAC. |
| 3. Dr. Sanjeev Rai, Chief of Research, FMRC | 9. Dr. Prathvi Shetty, Member, IQAC. |
| 4. Dr. Jayaprakash Alva, Dean & Chairperson, IQAC. | |
| 5. Dr. Padmaja Udaykumar, Vice-Dean & Member, IQAC. | |
| 6. Dr. Hareesh S Gouda, Secretary, IQAC. | |

Members absent/on leave: Dr. Ramesh Bhat, Co-ordinator, Dr. K Varadaraj Shenoy, Member.
Dr. Anup Kumar Shetty, Member, Mr. Sudeep Pais, Member.

Agenda 1. To review the previous meeting.

The Administrator, FMMC welcomed the gathering. The Secretary read the minutes of previous meeting held on 22nd October 2018 and informed the members that AQAR for 2017-18 has been submitted to the NAAC on 24th October 2018 and got the acknowledgement of receipt. He also informed that institution has registered for National Institutional Ranking Framework (NIRF) for 2019.

Agenda 2. To discuss Plan of Action for 2018-19.

The Secretary, IQAC presented Plans for 2018-19 suggested by Criteria in-charges. Discussions were held about the proposed plans under each Criterion. The Secretary is instructed to include suggestions from members and draft the Plan of Action for 2018-19.

Following decisions were taken:

- To form Curriculum committee and to include one staff each from Pre-clinical, Para-clinical and Clinical side as co-ordinators. Decided to include faculty who have attended Revised Medical Education Technology and ATCOM module workshop as co-ordinators. To have one staff from each department as member. The Chairperson, IQAC requested Dr. Smita Bhat, Member of IQAC & MEU, Convener to take responsibility of forming the curriculum committee and to organise sessions for the staff on revised MBBS curriculum.



- To strengthen Case Based Learning, HODs to designate 2 or 3 staff from their respective department to conduct CBL sessions on regular basis and to take feedback.
- To communicate the staff about ICMR STS related matters by Fr Muller Research Centre.

Following suggestions were made by the members:

- The Administrator suggested to have Value added courses and to encourage students to take up atleast one such course.
- The Chairperson brought to the notice of the members that obtaining information about the alumni, which is required for submission to the NIRF, was very difficult and suggested that Alumni association should work on this.
- Dr. Namrata S, Member, suggested having Green audit, Gender Sensitisation Programme and session on Intellectual Property Rights. The Administrator requested Dr. Namrata to suggest competent person who can do Green audit.

Following informations were given:

- The Administrator informed the members that Dr. Sanjeev Rai has formulated guidelines on career guidance and are due for discussion in MC meeting.
- The Chairperson, IQAC told the members that three Research co-ordinators have been appointed to assist in research.
- The Administrator informed the members that Management is considering to focus more on Research related activities during the year 2019-20

Agenda 3. Any other related matters – Nil.

The meeting concluded with the words of thanks by the Chairperson, IQAC at 12.25 pm.



Dr. Hareesh S. Gouda,
Secretary, IQAC,
FMMC, Mangalore.