

FATHER MULLER MEDICAL COLLEGE, MANGALORE
IQAC MEETING MINUTES
23rd March 2019 at 11.00 am at Senate Hall

Agenda:

1. To review the previous meeting.
2. To discuss Annual Academic Audit.
3. Any other related matters.

Members Present:

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| 1. Rev. Fr. Ajith Menezes, Administrator, FMMC. | 8. Dr. Smitha Bhat, Member, IQAC. |
| 2. Dr. Jayaprakash Alva, Dean & Chairperson, IQAC. | 9. Dr. Namratha S., Member, IQAC. |
| 3. Dr. B Sanjeev Rai, Chief of Research, FMCI | 10. Dr. Anup Kumar Shetty, Member, IQAC |
| 4. Dr. Padmaja Udaykumar, Vice-Dean & Member, IQAC. | 11. Dr. Prathvi Shetty, Member, IQAC. |
| 5. Dr. Ramesh Bhat, Co-ordinator, IQAC | 12. Mr. Sudeep Pais, Member, IQAC |
| 6. Dr. Hareesh S Gouda, Secretary, IQAC. | 13. Sr. Cynthia Santhomayor, Asst. Prof. FMCSH |
| 7. Dr. K Varadaraj Shenoy, Member. IQAC. | |

Members absent/on leave: Nil.

Agenda 1. To review the previous meeting.

The Administrator, FMMC welcomed the gathering. The Secretary read the minutes of previous meeting held on 12th February 2019. He informed that draft of guidelines for Best Teacher award and Best Department award has been prepared by Dr. Smitha and Dr. Hareesh respectively and sent to members for review.

Agenda 2. To discuss Annual Academic Audit.

It was decided to have internal academic audit from 8th to 12th April 2019. The Administrator requested the Secretary to send communication to the departments and the auditors about the audit. It was also decided to have Academic and Administrative Audit by External members after the internal audit.

Agenda 3. Any other related matters.

Discussion was held about Best Teacher and Best Department award. Members were requested to send their suggestions to the Secretary, IQAC. The Administrator requested the Secretary to compile the suggestions from members and modify the drafts accordingly.

The meeting concluded with the words of thanks by the Administrator, IQAC at 11.55 am.


Dr. Hareesh S. Gouda,
Secretary, IQAC,
FMMC, Mangalore.