

**FATHER MULLER MEDICAL COLLEGE, MANGALORE**

**IQAC MEETING MINUTES**

**4<sup>th</sup> September 2017 at 11 am at Senate Hall**

**Agenda:**

1. To review the previous meeting.
2. To discuss Revised guidelines of NAAC accreditation.
3. To discuss about Annual Academic Audit.
4. Any other related matter.

**Members Present:**

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| 1. Rev. Fr. Ajith Menezes, Administrator, FMMC Rev. | 7. Dr. Varadaraj Shenoy, Member, IQAC.  |
| 2. Dr. Sanjeev Rai, CMS, FMCI.                      | 8. Dr. Anup Kumar Shetty, Member, IQAC. |
| 3. Dr. Padmaja Udaykumar, Vice-Dean & Member, IQAC. | 9. Dr. Prathvi Shetty, Member, IQAC.    |
| 4. Rev Sr. Janet D'souza, Member, IQAC.             | 10. Dr. Namratha S., Member, IQAC.      |
| 5. Dr. Ramesh Bhat, Co-ordinator, IQAC.             | 11. Mr. Sudeep Pais, Member, IQAC.      |
| 6. Dr. Hareesh S Gouda, Secretary, IQAC.            |   |

**Members absent/ on leave:** Dr. Jayaprakash Alva, Chairperson, IQAC, Dr. Smitha Bhat, Member, IQAC.

**Agenda 1: To review the previous meeting.**

The Administrator, FMMC welcomed the gathering. The Secretary, IQAC read the minutes of previous meeting held on 22<sup>nd</sup> July 2017. Adding to the discussion on the activity "Emotional well being: keeping the healers healthy", the Administrator expressed that it is always better if the Student Counsellor go to the student to discuss his/ her problems, rather than sending the student to the Counsellor.

**Agenda 2: To discuss Revised guidelines of NAAC accreditation.**

The Secretary presented the revised guidelines of NAAC accreditation. Discussions were held about preparation of SSR and other aspects of application for reaccreditation as per new guidelines.

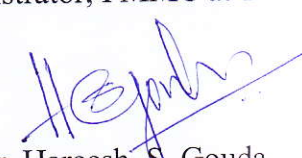
**Agenda 3. To discuss about Annual Academic Audit.**

It was decided to have academic audit by internal members to assess mainly the activities of the departments as per the new Quantitative and Qualitative metrics.

**Agenda 4. Any other related matter.**

- Members requested The Administrator, FMMC for Holiday on *Dasara* as it is *Naadahabba* of Karnataka and is included in the RGUHS list of holidays.
- The Secretary requested The Administrator to provide a full time Clerical staff for NAAC related work as the preparation of AQAR, SSR for reaccreditation is to be started at the earliest.

The meeting concluded with the words of thanks from Administrator, FMMC at 12.30 pm.

  
Dr. Hareesh S. Gouda  
Secretary, IQAC, FMMC, Mangalore.