

FATHER MULLER MEDICAL COLLEGE, MANGALORE

IQAC MEETING MINUTES

24th June 2017 at 10.30 am at Senate Hall

Agenda:

1. To review the previous meeting.
2. To discuss Best practices for 2016-17.
3. To discuss preparation of SSR for NAAC Re-accreditation.
4. Any other related matter.

Members Present:

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| 1. Rev. Fr. Ajith Menezes, Administrator, FMMC Rev. | 8. Dr. Ramesh Bhat, Co-ordinator, IQAC. |
| 2. Rev Fr. George J. Sequeira, Asst. Administrator, FMMC | 9. Dr. Hareesh S Gouda, Secretary, IQAC. |
| 3. Dr. Sanjeev Rai, CMS, FMCI. | 10. Dr. Varadaraj Shenoy, Member, IQAC. |
| 4. Dr. Jayaprakash Alva, Dean, FMMC & Chairperson, IQAC. | 11. Dr. Smitha Bhat, Member, IQAC. |
| 5. Dr. Udaykumar K, MS, MMCH. | 12. Dr. Anup Kumar Shetty, Member, IQAC. |
| 6. Dr. Padmaja Udaykumar, Vice-Dean & Member, IQAC. | 13. Dr. Namratha S., Member, IQAC. |
| 7. Rev Sr. Janet D'souza, Member, IQAC. | 14. Mr. Sudeep Pais, Member, IQAC. |

Members absent/ on leave: Dr. Prathvi Shetty, Member, IQAC.

Agenda 1: To review the previous meeting.

The Administrator, FMMC welcomed the gathering. The Secretary, IQAC read the minutes of previous meeting held on 27th May 2017. The Secretary informed the members that Dr. Prathvi Shetty has prepared an action plan for effective management of any attack/ assault on hospital employee by patient's relatives. Dr. Namratha told that majority of the departments have sent details about various activities conducted which are required for updating information for NAAC Re-accreditation.

Agenda 2: To discuss Best practices for 2016-17.

Decided to include following activities as Best practices for 2016-17.

- i. Group counselling for MBBS students.
- ii. Bio-ethics for MBBS students.

Decided to include the following activities as Innovative practices for 2016-17.

- i. Clerkship for 6th and 7th term students.
- ii. Emotional well being: keeping the healers healthy.

The Chairperson requested Dr. Padmaja Udaykumar and Dr. Smitha Bhat to work on first and second innovative practice respectively.

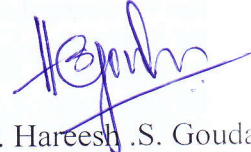
Agenda 3: To discuss preparation of SSR for NAAC Re-accreditation.

Following decisions were made regarding AQAR and SSR preparation:

- i. Preparation of SSR for NAAC Re-accreditation after announcement of new Guidelines for accreditation by NAAC.
- ii. Sending of Circular in the 2nd week of August 2017 to the departments to provide details of activities for the period from September 2016 to August 2017.
- iii. Annual academic audit in the 2nd week of September 2017.

Agenda 4: Any other related matter – Nil.

The meeting concluded with the words of thanks from Administrator, FMMC at 11:30 am.



Dr. Hareesh S. Gouda
Secretary, IQAC,
FMMC, Mangalore.