

**FATHER MULLER MEDICAL COLLEGE, MANGALORE**

**IQAC MEETING MINUTES**

**12<sup>th</sup> February 2019 at 3.00 pm at Senate Hall**

**Agenda:**

- To review the previous meeting.
- To discuss action plan for following Plans proposed for 2018-19.
  - Student research club.
  - Career guidance for students.
  - Best department award.
  - Award for Teaching & Non Teaching Faculty.
- To discuss Administrative Audit.
- Any other related matter.

**Members Present:**

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| 1. Dr. Jayaprakash Alva, Dean & Chairperson, IQAC. | 7. Dr. Smitha Bhat, Member, IQAC.                   |
| 2. Dr. Sanjeev Rai, Chief of Research, FMCI        | 8. Dr. Anup Kumar Shetty, Member. IQAC.             |
| 3. Dr. Padmaja Udaykumar, Vice-Dean & Member. IQAC | 9. Dr. Namratha S., Member. IQAC.                   |
| 4. Dr. Ramesh Bhat, Co-ordinator. IQAC.            | 10. Dr. Prathvi Shetty, Member. IQAC.               |
| 5. Dr. Hareesh S Gouda, Secretary, IQAC.           | 11. Mr. Sydney, ASSO. Prof., Dept. Of Physiotherapy |
| 6. Dr. K Varadaraj Shenoy, Member, IQAC.           | 12. Sr. Cynthia Santhmayor, Asst. Prof. FMCSH       |

**Members absent/ on leave:** Mr. Sudeep Pais, Member

**Agenda 1. To review the previous meeting.**

The Chairperson welcomed the gathering. The Secretary read the minutes of previous meeting held on 15<sup>th</sup> January 2019 and informed the members that Quantitative data has been sent to NAAC for Pilot Study.

**Agenda 2. To discuss action plan for following Plans proposed for 2018-19.**

- **Student research club:** Members expressed their view that Student Research Club will motivate the students to take up research projects. The Chairperson informed that he has discussed the matter with Dr. Muralidhara, Chief Research Officer, Fr Muller Research Centre.
- **Career guidance for students:** It was decided to arrange talks from experts from fields like civil service, armed forces, banking etc on opportunities in different sectors for medical and allied health science students. Dr. Smitha Bhat informed members that MEU is planning to conduct Career guidance fair in April 2019.
- **Best department award:** Members suggested instituting Best Department award. The Chairperson requested the Secretary to work on formulating guidelines for selection of best department.
- **Best Teacher award:** Dr. Smitha Bhat presented the guidelines prepared by her for selection of Best Teacher and discussions were held. The Chairperson requested Dr. Smitha Bhat to go through the criteria used by other institutions and modify preliminary guidelines prepared by her.

- Award for Non-Teaching Faculty: Members suggested recognising non-teaching staff for their work and commitment to the institution. The Co-ordinator suggested having a committee for selection. The Chairperson said that further discussion is required about this matter at the management level.

**Agenda 3. To discuss Administrative Audit.**

It was decided to have Academic and Administrative Audit by external experts.

**Agenda 3. Any other related matters – Nil.**

The meeting concluded with the words of thanks by the Chairperson, IQAC at 4.00 pm.



Dr. Hareesh .S. Gouda,  
Secretary, IQAC,  
FMMC, Mangalore.